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## Office of Legislative Liaison Routing Stip

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Remarks
FYI - On 18 NOV 85 distributed to #1-3, 6 & 15

Executive Secretary 19 NOV 85

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2100 M ST NW RM12 Wash DC 20037 14PM

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WILLIAM J CASEY
DIRECTOR
CENTRAL INTELLIGENCE AGENCY
WASHINGTON DC 20505

Mary # Record ...

THERE ARE ONLY 8 WORKING DAYS REMAINING BEFORE THE NOVEMBER 26 CFC VICTORY LUNCHEON. THE CENTRAL INTELLIGENCE AGENCY REPORTED PAISING 67 PERCENT OF GOAL. DUE TO THE LIMITE TIME AVAILABLE TO ACHIEVE YOUR GOAL, PLEASE GIVE YOUR PERSONAL LEADESHIP TO YOUR CAMPAIGN BY 1

- DISCUSSING WITH YOUR MANAGEMENT STAFF THE URGENT NEED FOR SUCCESS IN THIS CAMPAIGN:
- REIVEWING YOUR CAMPAIGN WITH YOUR STAFF TO: IDENTIFY WEAK SPOTS AND SET IN ACTION WORKABLE PLANS TO ENSURE IMPROVEMENT, AND
- MAKING IT CLEAR THAT MANAGEMENT HAS A RESPONSIBLITY TO REACH EVERY EMPLOYEE BEFORE THE CAMPAIGN EFFORT IN ANY UNIT IS ENDED.

THANK YOU FOR YOUR SUPPORT ON BEHALF OF THE ADMINISTRATION AND ALL THOSE IN NEED WHO ARE SERVED BY CFC SUPPORTED AGENCIES.

SINCERELY

ELIZABETH HANFORD DOLE SECRETARY OF TRANSPORTATION CFC CHAIRPERSON

19:15 EST

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